

Town Center Sewer Building Committee
Meeting Minutes
July 26, 2010

Old Library – Commenced at 1930 and adjourned at 2100

In attendance were Chris Ashley, Joe Bibbo, Chris Pereira, Fran Yanuskiewicz (Weston & Sampson), and Wayne Perry (Norfolk Ram)

The Committee voted to approve the Meeting Minutes of May 17, 2010.

SRF Status – F. Yanuskiewicz reported that the Town will be accepted in this year's Program. The Town should provide a quick update to the MADEP to confirm their intention to proceed with the Project, reiterate that the funding was in place before July 1, and that the plans/specifications and Contract Documents will be ready before October 15th.

The Bidding mechanism is still not resolved. It is critical to resolve this issue in order to get the Contract Documents prepared on-time. We should do it under Chapter 149 but it's more complex due to the fact that there are two series of bids.

F. Yanuskiewicz discussed land ownership issues that still will need to be resolved. Depending on who owns the land we will have to have the plans, get a town meeting and a vote to know where to draw the lines. Need the certification that the town has the land needed to build the system.

Debt Authorization – C. Ashley has had a chance to talk to the majority of the Selectman individually over the course of the last month or so. It was suggested that we might have a circuit breaker item or two that we need to have ratified and that we probably would have to have a special town meeting. On May 17th, the estimated total costs were approximately 2 million. It was the opinions of each of the selectman, that this was a really strong pledge to the community and that they felt that it needed to be honored.

Legal Standpoint – F. Yanuskiewicz recommended Town Council review the mechanism for the connection fees. There must be a justification for the staggered connection fees

There is an all Boards meeting coming up in early September. It was agreed that it would be appropriate to request 20 minutes on the agenda to discuss this Project.

The Committee recommended that the Project be bid in February 2011.

Town Meeting maybe re-schedule for March next year. If the bids to come in February, then the cost will be known and presented at Town Meeting in March.

Action Items – Finalize the design plans/specifications, prepare the Contract Documents, complete/file all permits before the October 15 deadline.